

Thomas Jefferson District, Unitarian Universalist Association
Leadership Job Description
Revised October 2007
Nominating Committee Member (5)

Qualifications:

Term: 2 years; Three (3) members elected and begin term in even-numbered years; two (2) members elected and begin term in odd-numbered years. May serve no more than two (2) successive terms, in addition to any partial terms that may have been served in the same office. Elected at Annual Meeting. Term begins July 1 of year in which elected.

Powers and duties:

- Members elect a permanent chairperson
- Propose nominees for Board of Directors and Nominating Committee
- Not later than the Fall Leadership Conference, publicize all offices open for election at the upcoming Annual Meeting.
- Maintain, cause to be distributed, and review all applications for elected District leadership positions.
- Present at least one nomination for each office to be filled by election at Annual Meeting.
- Prepare report and submit to Secretary at least 70 days prior to Annual meeting.
- Give consideration in nominations to geographic area representation and representation of entire constituency
- Give consideration in nominations to a Nominating Committee with experience in District affairs.