

THOMAS JEFFERSON DISTRICT COMMUNICATION TIMELINE DISTRICT NAME CHANGE AND BOARD POLICY MANUAL 2010

DATE	ACTIVITY	DESCRIPTION	PORTAL
12/17/2009	Open Webinar-District Name Change	Jim Key will lead an open discussion about the name change with historical background and conversation with the participants	Teleconference
1/16/2010	Southern Cluster meeting-name change	TBD will meet with attendees to share rationale behind the name change and engage participants in thoughtful discussion	In person meeting
2/5/2009	Town Hall-Richmond	Jim Key will meet with attendees to share rationale behind the name change and engage participants in thoughtful discussion (prior to the TJD Anti-Racism conference)	In person meeting
2/6/2009	Anti-Racism Conference-Richmond	Jim Key will lead an open discussion about the name change with historical background and conversation with the participants	In person meeting
2/8/2009	Board Policy Manual posted to TJD website	Board Policy Manual will be reviewed at the February Board meeting, and after making agreed-upon revisions, will be made available on the TJD website	Website
2/8/2009	Letter mailed to all congregational leaders in TJD	Concurrent with posting to the website, a letter will go to all congregational lay leaders and ministers with updates about the name change and Board policies to be considered at the annual meeting	Letter from Jim Key
2/15/2009	TJD Newsletter (approx. date)	Information about the annual meeting with focus on name change and Board policy manual	Website
2/26/2009	Art of Governance-Holston Valley-discuss Board governance policy	TBD will meet with attendees to share rationale behind the name change and engage participants in thoughtful discussion	In person meeting
3/4/2009	Open Webinar-Board Policy Manual	Jim Key will lead an open discussion about policy governance with a focus on Board policies	Teleconference
3/20/2009	Eastern Carolinas Cluster meeting-name change	TBD will meet with attendees to share rationale behind the name change and engage participants in thoughtful discussion	In person meeting
3/27/2009	Western Carolinas Cluster meeting-name change	TBD will meet with attendees to share rationale behind the name change and engage participants in thoughtful discussion	In person meeting
4/1/2009	TJD Newsletter (approx. date)	Information about the annual meeting with focus on name change and Board policy manual	Website
4/13/2009	Open Webinar-Board Policy Manual	Jim Key will lead an open discussion about the change to policy governance and the resulting changes in Board policies	Teleconference
4/31/2009	District Annual Meeting-St. Helena Island, SC	Vote on name change and approval of Board policies will be sought	In person meeting